

AYC SUMMER CAMP REGISTRATION 2019

Day Camp Tracy & Summer Enrichment Program



CAMPER REGISTRATION & EMERGENCY INFORMATION

Last Name _____ First Name _____ Middle _____
Address _____ City _____ State _____ Zip _____
Date of Birth _____ Age as of 6/24/19 _____ Gender _____ Grade Fall 2019 _____ TShirt Size _____
Parent/Guardian Name _____ Phone _____ Phone _____
Email _____ Work Phone _____ Alumni of Camp Tracy _____
Parent/Guardian Name _____ Phone _____ Phone _____
Email _____ Work Phone _____ Alumni of Camp Tracy _____
With whom does the child live? _____ Parent active in Military/National Guard _____
Emergency Contact (other than parent/guardian) _____ Phone _____
Emergency Contact (other than parent/guardian) _____ Phone _____

CIT PICK-UP AUTHORIZATION

I, _____ (parent/guardian) give permission for the following people to pick-up my child(ren) _____ from the Summer Enrichment Program, Day Camp Tracy, and/or the Boys & Girls Clubs and YMCA of Greater Waterville at the Alfond Youth Center. I will notify the program director in person regarding any modifications to this list if situations change. The only person(s) allowed to pick-up my child(ren) from the program are:

Parent/Guardian Name _____ Phone _____
Parent/Guardian Name _____ Phone _____
Other _____ Phone _____
Other _____ Phone _____
Other _____ Phone _____
Other _____ Phone _____

Please indicate if you are using a taxi service for transportation. We will not release a child to a taxi driver without written or verbal permission from the parent/guardian. The pick-up persons must be of legal age (18+). Special permission will be required for those under age 18 by written note only. No persons under the age of 14 will be allowed to sign out or take custody of a child. Photo ID is ALWAYS REQUIRED.

CAMP SELECTION & REGISTRATION

The AYC accepts payment from 3rd parties (State, etc.). The AYC also provides partial scholarship on camps. See the Welcome Center for details.

SUMMER ENRICHMENT PROGRAM - Waterville						
Dates	All Week	Mon	Tues	Wed	Thurs	Fri
Jun 24-28						
Jul 1-5 CLOSED						
Jul 8-12						
Jul 15-18						
Jul 22-26						
Jul 29-Aug 2						
Aug 5-9						
Aug 12-16						
Aug 19-23						

Please select either "All Week" or individual days for SEP.

Mon-Fri 7:00am-5:30pm | \$125.00 week | \$30.00 day

DAY CAMP TRACY - Oakland				
			Pick-Up & Drop-Off Location	
Dates	Camp Tracy Week	Ext. Care @AYC	Alfond Youth Center	Camp Tracy
Jun 24-28				
Jul 1-3 & 5 Closed Jul 4				
Jul 8-12				
Jul 15-18				
Jul 22-26				
Jul 29-Aug 2				
Aug 5-9				
Aug 12-16				

Please select Camp Tracy weeks needed, if you need extended care, and which pick-up location you will use.

\$160.00 week | \$150.00 4wks+ | \$140.00 8wks+

-A \$25.00 deposit per week is recommended to hold your child's spot.

-Fees are non-refundable within 48 hours prior to the start of the session.

-All Camp Tracy campers should meet at the AYC for the first day of the session.

-Fees are due in full prior to the child's attendance in the session.

-Children dismissed from the program will not receive a refund and cannot switch camps.

OFFICE USE ONLY

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WEEK	Payment	Receipt #	Payment	Receipt #	Payment	Receipt #
Jun 24-28						
Jul 1-5 Closed July 4						
Jul 8-12						
Jul 15-18						
Jul 22-26						
Jul 29-Aug 2						
Aug 5-9						
Aug 12-16						
Aug 19-23						

CAMPER MEDICAL INFORMATION

Has your child ever been hospitalized? _____ If yes, please explain: _____

Does your child take medication? _____ If yes, please list medications and dosages: _____

Allergies? (hay fever, bee stings, food, asthma, etc.):

Doctor's note required for food allergies with recommended alternative suggestions.

Is your child allergic or sensitive to any medication? _____

Date of child's last tetanus shot: _____

In case of emergency, my child may be treated at: _____ MaineGeneral _____ Northern Lights Inland

**Please indicate if your child has any dietary, physical, or emotional concerns his or her counselor's should be aware of. _____

**IMPORTANT - Medications can only be administered to a child in the prescription bottle with the physician's name, exact dosage, etc. Ask your pharmacist to administer prescriptions in separate bottles, for home, school, childcare, and camp. Forms are available from the Director, and must be completed before any medications can be administered.

CAMPER EMERGENCY INFORMATION

In case of emergency, illness or accident while in attendance at one of our camps, please state your preference for the procedure we take.

Please number the contacts in order in which you would like us to proceed:

_____ Contact parent/guardian _____ Phone _____

_____ Contact parent/guardian _____ Phone _____

_____ Contact family doctor _____ Phone _____

_____ Contact family dentist _____ Phone _____

_____ Use discretion and seek medical attention if I cannot be contacted by phone. It is understood that my child will be transported to hospital of my choice (above) in an emergency situation.

_____ Please list any other instruction you wish: _____

Consent: In the event that neither parent/guardian can be contacted by telephone, I hereby give my consent to Day Camp Tracy or Summer Enrichment Program staff to follow the above order or procedure. My permission continues until I revoke it by notifying the director in writing. I will be responsible for any/all costs associated with medical attention or treatment.

Signature of Parent/Guardian

Date

CONFIDENTIAL INFORMATION

The following information is necessary for our records and the funding our organization receives. The answers you provide are confidential. Your cooperation in providing this information is both appreciated and necessary.

Household Income:

____ \$0-\$18,000 ____ \$18,001-\$24,000 ____ \$24,001-\$50,000 ____ \$50,001-\$75,000 ____ \$75,001-\$100,000

____ \$100,001+ ____ Decline to answer

Check all that apply:

____ SSDI ____ food stamps (SNAP) ____ General Assistance ____ TANF ____ School Lunch Program

____ Day Care Volunteer ____ Teen Parent ____ Veteran Compensation

Family Setting:

____ Foster Care ____ Single Parent Family ____ Grandparent (s) ____ Other

Is your child a U.S. Citizen? ____ Yes ____ No

Physical or mental limitation: _____

Race-Nationality:

____ African-American ____ Arab ____ Native American ____ Asian ____ Hispanic

____ Caucasian (white) ____ Russian ____ Multi-Racial Other: _____

POLICIES & PERMISSIONS

Policy with Description	Parent/ Guardian Initials
Initials to the right of each policy signifies the parent/guardian having read and agreed to the policy as stated either in the AYC Summer Camp Registration Form or in the Parent Handbook.	
Photo Release - I hereby irrevocably consent to and authorize the use and reproduction by the Alford Youth Center, the Summer Enrichment Program and Camp Tracy (hereinafter AYC, SEP, and CT), of any and all photographs/videos which may be taken by or for AYC, SEP, and CT during the Recreation and/or Participation in all activities in which my child is participating related thereto, for advertisement or promotional purposes, without further compensation to me. All negatives, positives, and digital copies with the prints shall constitute property of AYC, SEP, and CT, solely and completely.	
Discipline, Suspension & Dismissal - When children do not display responsible behavior, our goal is to correct the behavior. Our discipline policy is stated in the Parent Handbook. We file and record all incidents and refer back to them when considering suspension. I understand that the Summer Enrichment Program and Camp Tracy will take necessary disciplinary actions regarding all inappropriate behavior and will strictly follow the discipline policy as outlined in the Parent Handbook.	
Free Swim Release - I would like my child to participate in free swim every day. I understand my child is not required to go everyday it is offered and will have an alternate activity offered. Please list your child's ability in the water (circle one): Beginner Moderate Advanced	
Lost & Found - I understand AYC, CT, and NESC is not responsible for my child's items which may be lost or stolen.	
Climbing Wall/Tower & Adventure Playland (inflatable playground) - I give my permission for my child to participate in using the Adventure Playland and Climbing Wall. I understand that this area is not a part of the childcare center, but program staff will be supervising at all times. Children are required to wear socks in the Adventure Playland area.	

POLICIES & PERMISSIONS CONT.

Policy with Description Initials to the right of each policy signifies the parent/guardian having read and agreed to the policy as stated either in the AYC Summer Camp Registration Form or in the Parent Handbook.	Parent/ Guardian Initials
Bullying - It is the intent of the Alford Youth Center to provide all youth with a safe, orderly, and respectful recreational environment. Administration and staff will provide clear expectations and consequences for all participants and be consistent with NO TOLERANCE for any bullying behavior.	
Refund & Dismissal - Program fees paid are non-refundable later than 48 hour prior to the start of the session date. Children dismissed from the program will not receive a refund. If children are dismissed from AYC camps they may not register for affiliated camps. For example if a child is dismissed from Day Camp Tracy they may not attend the Summer Enrichment Program and vice versa.	
Child Abuse & Neglect - We are licensed by the State of Maine, Department of Health & Human Services, which means we are required to report any suspected cases of child abuse or neglect. Identity and information shared in this report are kept strictly confidential. I understand the Alford Youth Center, Summer Enrichment Program and Camp Tracy employees are mandated reporters and will not discuss the matters with the parents/guardians.	
Health or Behavior Pick-Up - Parents/guardians are required to make an immediate pick-up for behavior problems, illness, lice or bathroom accidents. If the illness is contagious, a doctor's note or approval from the Director will be required upon return.	
Impairment - If the program staff feel the adult picking up the child(ren) is under the influence of drugs or alcohol, the staff will strongly recommend that another person is called for pick-up. If the recommendation is not acted upon, the staff will notify the policy department. I have understood the impairment policy.	
<p>Payment - As stated in our Parent Packet, all payments are due by 5:30pm every Friday. This payment is for the upcoming week of service. Any payment after 5:30pm on Friday, will be considered late and you will be charged a late fee of \$10.00.</p> <p>If fees are not received on the day of service, childcare services will not be available to you. If your child is sent to the program from a bus without payment, then the parent will be called to make payment and/or to pick-up the child early.</p> <p>Payments must be cash, check, money order, or credit/debit card. Checks returned for non-sufficient funds (NSF) will incur an additional fee of \$25.00 and must be paid by cash or money order within 5 business days. Personal checks will no longer be accepted after 2 NSF checks. Payments can also be made over the phone with a credit/debit card.</p> <p>We do not accept ASPIRE credit cards for payment. If you have ASPIRE, you will need to sign up for direct withdrawal. <u>We will offer partial scholarships for camps.</u> Please see the Welcome Center to see if you are eligible.</p> <p>I agree that I am responsible for payments each week, and if I do not comply with this policy I will not receive services the following week. I also understand that if my fees are not paid and my child gets dropped, I will be charged an additional fee of \$20.00. I will be expected to either make full payment or pick up my child immediately.</p>	
<div style="display: flex; justify-content: space-between;"> <div data-bbox="99 1816 743 1944"> _____ Parent/Guardian Signature </div> <div data-bbox="873 1816 1312 1944"> _____ Date </div> </div>	

POLICIES & PERMISSIONS CONT.

Policy with Description	Parent/ Guardian Initials
<p>Initials to the right of each policy signifies the parent/guardian having read and agreed to the policy as stated either in the AYC Summer Camp Registration Form or in the Parent Handbook.</p>	
<p>Pick-Up - understand the Programs closes PROMPTLY at 5:30pm. A late fee of <u>\$5.00 per 15 minute</u> intervals will be charged for any child who is picked up after this time. The fee will be paid at the Alford Youth Center Welcome Center or Coatroom upon arrival. Your child may not return until this fee is paid. Multiple occurrences of non-payment and/or non-compliance of our pick-up schedule, could result in termination of services.</p> <p>Summer Enrichment Program - We do not escort children to and from lessons/classes throughout the building in the summer. You may speak to the Director if you wish for your child to sign themselves out and walk to their activity.</p>	
<p>Technology Use - As a member of the Summer Enrichment Program, your child will have access to the internet. In order to maximize the benefits of the internet use and minimize any possible dangers, we have created specific guidelines that are to be followed at all times. All parents must review guidelines with their child(ren) and provide consent for their child(ren) to view and/or use the network. I have reviewed the technology policy with my child(ren), located in the Parent Handbook and understand that if my child(ren) misuses the policy guidelines; he/she will lose their network privileges and may undergo disciplinary action.</p>	
<p>Third Party Billing - If your child receives funding from a third party, such as the State of Maine, our office requires this information prior to the child's attendance. We must have a document from the third party stating the child(s) name, which camp they are attending, the dates attending and the amount that the third party will be paying and if there is a parent fee. We do not provide scholarships to those receiving third party payments. See the Office Manager for details.</p>	
<p>Survey Release - In order for the After School Program to continue to offer low childcare rates, the organizations are required to apply for grants to fund the program. All data that is collected goes towards improving the childcare program.</p> <p>I understand that my child may need to fill out pre/post tests or surveys to fulfill our grant requirements.</p> <p>_____</p> <p>Parent/Guardian Signature</p> <p>Mentoring with Impact Release - I give permission for the AYC staff and volunteers to mentor my child. I understand that the program involves trained and screened mentors.</p> <p>_____</p> <p>Parent/Guardian Signature</p>	
<p>Parent Handbook - It is very important to us to make sure parents/guardians are well informed of all our policies and guidelines. All of the policies are written in detail in the Parent Handbook. These may be downloaded from our website at clubayc.org or found at the Welcome Center and are available with all paper copies of the registration forms. Parents/Guardians are required to read and understand all the information both in the registration forms and Parent Handbooks.</p> <p>_____</p> <p>Parent/Guardian Signature</p>	

**ALFOND YOUTH CENTER, CAMP TRACY, SUMMER ENRICHMENT
PARTICIPATION AGREEMENT AND ASSUMPTION OF RISK FORM
126 North St., Waterville, ME 04901**

I, _____ (**Parent's Initials**), acknowledge and give permission for the Recreation and/or Participation in all activities described in this form and in which my child is participating, under the arrangements of Alfond Youth Center, Camp Tracy, and Summer Enrichment, [hereinafter AYC, CT, and SE].

I, _____ (**Parent's Initials**), give the AYC, CT, and SE permission to transport my child to and from Camp Tracy and the Summer Enrichment Program on field trips and agree to provide a note if other transportation is to be used or if other adults will be dropping off or picking up.

I, _____ (**Parent's Initials**), acknowledge that there are certain risks and dangers present which are inherent in the activities. I also agree that such risks simply cannot be eliminated without jeopardizing the essential qualities of the activities. I am aware that during the Recreation and/or Participation in all activities in which my child is participating under the arrangements of AYC, CT, and SE, which includes but is not limited to target sports, swimming, hiking, low and high ropes course, group challenges, canoeing, paddle boarding, team sports and games, wilderness skills, camping out, and other outdoor experiences, that the inherent risks and dangers include but are not limited to: hazards of falling debris, burns, falls or slips while walking, hiking, or climbing on terrain that is not improved, drowning, and equipment failure. I also agree that there are unanticipated risks and that both the inherent and unanticipated risks could result in physical or emotional injury, paralysis, death, or damage to my child, to property, or to third parties. I also acknowledge that some risks are increased as a result of my child's physical condition and that these risks may not be known to AYC, CT, and SE. By its very nature camp is situated on terrain that may include undulations, tree roots, rocks and other characteristics that make mobility more difficult. AYC, CT, and SE therefore strongly suggests that guests take extra care when walking across our campus. AYC, CT, and SE also suggests that sturdy walking shoes be worn. Failure to follow these instructions will increase your risk of injury. AYC, CT, and SE also asks that you share this information with any guests who may be at camp with you.

My child's participation in this Recreation and/or Participation in all activities is purely voluntary, and I elect to have my child participate in spite of the risks. In consideration of and as part payment for the right to participate in such Recreation and/or Participation in all activities arranged for me and my child by AYC and CT, I have and do hereby assume all of the above hazards and other related risks which may be encountered on said Recreation and/or Participation in all activities including activities preliminary and subsequent thereto.

I, the undersigned, hereby agree to release, indemnify, discharge and hold harmless from any and all liability, actions, causes of action, debts, claims and demands of every kind and nature whatsoever which I now have or which may arise from, or in connection with my child's participation in Recreation and/or Participation in all activities, which includes but is not limited to target sports, swimming, hiking, low and high ropes course, group challenges, canoeing, paddle boarding, team sports and games, wilderness skills, camping out, and other outdoor experiences related thereto conducted by AYC, CT, and SE, its directors, agents, employees, and associates whether paid or volunteer staff. I am doing so on behalf of myself, my spouse, my children, my parents, my heirs, assigns, personal representative and estate, and acknowledge that I am assuming the risks associated with Recreation and/or Participation in any other activities.

I agree that any dispute concerning, relating, arising out of or referring to the subject matter of this Recreation and/or Participation in any other activities shall be resolved exclusively by binding arbitration in Maine, Kennebec County, according to the then existing commercial rules of the American Arbitration Association and the substantive laws of Maine unless AYC, CT, and SE, in its sole discretion, selects a different forum. The arbitrator and not any federal, state or local court or agency shall have exclusive authority to resolve any dispute relating to the interpretation, applicability, enforceability, conscionability, or formation of this contract, including but not limited to any claim that all or any part of this contract is void or violable. Each term and provision of this agreement shall be valid and enforceable to the fullest extent permitted by law and any invalid, illegal or unenforceable term or provision shall be deemed replaced by a term or provision that is valid and enforceable and that comes closest to expressing the intention of the invalid, illegal or unenforceable term or provision.

This is a legally binding document, which I have read and understand.

Printed name of Participant (CAMPER)

PARENT OR LEGAL GUARDIAN PERMISSION FOR MINORS

I hereby certify that I am the parent or the *court-approved legal guardian* of the minor who is named above. I hereby grant such minor permission to participate in the Recreation and/or Participation in all activities provided by AYC, CT, and SE, and in such minor's behalf, I hereby agree to all of the terms of the CAMPER PARTICIPATION AGREEMENT AND ASSUMPTION OF RISK FORM printed above.

Signature of Parent/Guardian of Minor

Date